



## Notification Regarding Course Registration Procedures 2024 Spring Semester

Event	Date	Note
Registration Period for Spring semester courses (Web)	March 19(Tue) 12pm – March 26(Tue) 5pm April 1(Mon) 9am – April 2(Tue) 12:30pm April 3(Wed) 18.30pm – April 4(Thu) 11:30am	Register on NU portal during this period. ※ Accessible from outside university. ※ Unable to access except this period.
1st Registration Confirmation Period (Web)	April 9(Tue) 9am – April 17(Wed) 1pm	Contact to Student Affairs Section if the error/caution appears.
Period for adding/dropping for Spring semester courses (Web)	April 10(Wed) 9am – April 17(Wed) 1pm	Register the course adding/dropping during this period.
2nd Registration Confirmation Period (Web)	April 26(Fri) 9am –	Contact to Student Affairs Section if the error/caution appears.
Period for adding/dropping for Spring semester courses for extraneous circumstances	April 26(Fri) – May 7(Tue) 4pm	Students should submit an application form to the Student Affairs Section. (NOT Online) Details will be announced later.
Confirmation period of the Spring semester course/grade report (Web)	August 26 (Mon) 9am –	Confirm on NU portal.

### ● About Course Registration on Online System

- \* Log in to Nagoya University Portal (<https://portal.nagoya-u.ac.jp>) using your THERS ID and password.
- \* The system is unavailable during the system recovery time (4:00–5:00, 18:00–19:00). Even if you can login and register during these time zones.

### < Important >

- ① The entry period varies depending on the admission year. You will not be able to access the system during the period you are not applicable. (The online system will become non-responsive beyond their open registration periods.)
- ② Register all the date and hours based on the timetable when the classes open two or more hours/days.
- ③ **Students should register the seminar class as intensive seminar.**

### ● Academic Calendar

- \* The academic calendar 2024 can be found on the Science website. [https://www.sci.nagoya-u.ac.jp/en/info\\_educational\\_affairs/](https://www.sci.nagoya-u.ac.jp/en/info_educational_affairs/)

### ● Procedure for revising and for registration of the subjects of School of Science, the other divisions and the other Graduate Schools

- \* Please refer to the following URL. <https://www.sci.nagoya-u.ac.jp/en/news/important/>

### ● Procedure for withdrawal after the revising period

- \* Contact to the instructor by e-mail and get a permission. Follow his/her instruction if there is a specific procedure.