



Timetable for Spring Semester Course Registration (2023)

The periods for online registration 2023 Spring semester (for all International programs students) are tabulated below.

Note that students will be able to access the online systems during these application periods only.

Students are encouraged to register as early as possible in order to avoid problems in accessing the system. Slow or intermittent network traffic are expected to occur near the end of the registration period due to an increasing network volume for access. Furthermore, the online systems will become non-responsive beyond their open registration periods. Please make sure that you complete all of required procedures within the times specified.

If you lost "Course List and Graduation Requirements for International Programs", please contact to the office of Student Affairs Section in School of Science.

* You can register for courses by accessing the Learning Management System from the Nagoya University Portal. (<https://portal.nagoya-u.ac.jp/>)

* To login, use your Nagoya University ID and password. You can also access the Portal from off campus sites.

* You can check the syllabus for the specialized courses in the School of Science on the Learning Management System. Please be sure to check the syllabus on the Learning Management System before registering for courses.

* You can also check the syllabus for liberal arts and sciences courses on the Learning Management System.

* Academic Calendar 2023 can be found on the website of the school of science. (https://www.sci.nagoya-u.ac.jp/en/info_educational_affairs/)

- First posting day for the course/grade report completed in Fall semester of 2022 and before February 17 (Fri., from 9:00 AM JST*), 2023

- Registration period for Spring semester courses

1) **Students in the first year of undergraduate school**

March 20 (Mon., from 9:00 AM JST*) to March 28 (Tue., until 12:00 PM JST*), 2023

April 3 (Mon., from 1:00 PM JST*) to April 4 (Tue., until 6:00 PM JST*), 2023

2) **Students in the second year of undergraduate school and above**

March 20 (Mon., from 9:00 AM JST*) to March 28 (Tue., until 12:00 PM JST*), 2023

April 2 (Sun., from 9:00 AM JST*) to April 3 (Mon., until 12:30 PM JST*), 2023

April 4 (Tue., from 6:30 PM JST*) to April 5 (Wed., until 11:00 AM JST*), 2023

- First posting day for Spring semester's "Class Enrollment Check Sheet" (by students)
April 10 (Mon., from 9:00 AM JST*) to April 18 (Tue., until 1:00 PM JST*), 2023

- First school day of Spring semester courses
April 11 (Tue.), 2023



- Period for adding/dropping Spring semester courses

April 11 (Tue., from 9:00 AM JST*) to April 18 (Tue., until 1:00 PM JST*), 2023

- Registration period for submission of the application form “Application for course equivalency between Japanese courses & International Programs (G30) courses” for Spring semester.

April 11 (Tue., from 9:00 AM JST*) to April 18 (Tue., until 1:00 PM JST*), 2023

* Check the courses which you can use course equivalency on the separate paper “Equivalency Tables for International Programs (G30) and Japanese Courses”, download the application form, and get a permission of the instructor by email. Then, please send the application form and email from instructor by email to Student Affairs Section, ri-kyo@adm.nagoya-u.ac.jp.

- Second posting day for Spring semester’s “Class Enrollment Check Sheet” (by students)

May 2 (Tue., from 9:00 AM JST*) to August 22 (Tue.), 2023

-Period for adding/dropping Spring semester courses for extraneous circumstances

May 11 (Thu., from 9:00 AM JST*) to May 15 (Mon., until 4:00 PM JST*), 2023

* Amendment cannot be made through the Learning Management System. Download “Application for Course Registration Amendment” and then get a permission of the instructor by email, and send the application form and email from instructor by email to Student Affairs Section, ri-kyo@adm.nagoya-u.ac.jp.

-Period for course Withdrawal request

April 20 (Thu.) to the end of May, 2023 (Please ask the instructor.)

* If you need “Course Withdrawal Request” for the course withdrawal, download the application form and submit it to an instructor of the course which a student wishes to withdraw by email, and get a permission. Keep the application form and the email from the instructor for permission until you will confirm your grade.

-First posting day for the course/grade report completed in Spring quarter I of 2023 and before July 5 (Wed.), 2023

* The grades of Spring quarter I will be printed on your transcript after September 1 (Fri.), 2023.

-First posting day for the course/grade report completed in Spring semester of 2023 and before August 25 (Fri.), 2023

* The grades of Spring semester will be printed on your transcript after September 1 (Fri.), 2023.

*** N.B.:Scheduled Maintenance Periods for the Learning Management System**

- July 11 (Tue.) to July 14 (Fri.)

- Every day from 4:00 AM JST* to 5:00 AM JST*, and from 6:00 PM JST* to 7:00 PM JST*, 2023

* JST: Japan Standard Time (9 hrs. ahead of GMT)